

04-08-18

SHRI BINZANI CITY COLLEGE

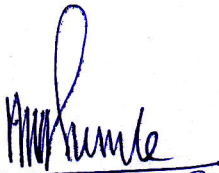
Umrer Road, Nagpur

NOTICE

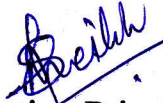
All the IQAC members, CDC Members and HoDs are informed that a meeting with the Management Nominee Dr Deshpande is scheduled on 6th August 2018 at 11 am in the Principal's chamber. All the members are requested to be present on time.

AGENDA

1. Discussion regarding Website updation
2. Discussion on the Quality Statement of IQAC
3. Monitoring of the meetings of the IQAC
4. Any other matter.



IQAC Coordinator
Dr Anil Shende



Officiating Principal
Dr Afroz Sheikh

08-08-18

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Minutes of the Meeting held with Management Nominee 6th Aug 2018

A meeting was held of the IQAC, CDC, HoDs and the Faculty of the BCCA Dept with the Management Nominee Dr Deshpande in the Principal's chamber on 6th August 2018 at 11 am. The following members were present on the occasion: Dr Afroz Sheikh (Officiating Principal), Dr Anil Shende (Coordinator, IQAC), Dr Sheela Mahale, Dr Sadanand Dhakite, Dr Mrudula Naseri, Dr Neeta Singh, Dr Rajesh Alone, Dr Pranjali Kane, Dr Sanjay Choudhari, Shri Narendra Gharat, Mrs Mona Chandak, Ms Pooja Jaiswal and Ms Punam Bangade.

The following issues were discussed on the occasion:

- **College Website:** The College Website was to be newly designed. The BCCA dept was asked to take up the responsibility of coordinating the design and execution of the website with the concerned agent. It was decided that the work of the website should be on top priority with the facility of uploading the data from College end also.
- **IQAC:** The IQAC was asked to hold regular meetings and execute the things decided in the first meeting. The action taken report of the earlier meeting to be uploaded on the website. The IQAC should decided upon the Quality Statement
- **Details of the new format of NAAC Accreditation process:** The discussion on the seven criteria of the revised format of the NAAC accreditation process was carried out by the gathering. The various parameters were discussed and it was decided that necessary things would be implemented in the coming session.



IQAC Coordinator
Dr Anil Shende



Officiating Principal
Dr Afroz Sheikh

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

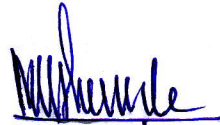
Date : 4-8-2018

NOTICE

All the IQAC members are here by requested to attend the meeting to be held on Tuesday, ~~7th~~ 10th August 2018 at 11 am in IQAC room.

AGENDA

1. Criterion-wise distribution of work for AQAR.
2. To prepare Academic Calendar for the academic session 2018-19.
3. To update website.
4. To decide the composition of IQAC.
5. To discuss about Green Audit.
6. Discussion on the other recommendations of the NAAC Peer Team.

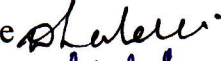




Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal

Members:

1. Dr Sadanand Dhakite 
2. Dr Sandeep Tundurwar 
3. Dr Pranjali Kane
4. Dr Mohini Bherwani 
5. Dr Narendra Raghatate

13-08-18

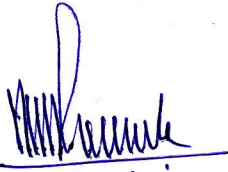
SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

Minutes of the Meeting held on 13-08-18


The following members were present in the IQAC Meeting held on 13th August 2018 in the IQAC Room at 11 am: Dr Afroz Sheikh, Dr Anil Shende (Coordinator), Dr Sandeep Tundurwar, Dr Pranjali Kane and Dr Mohini Bherwani.

The following things were decided in the meeting:

- Criterion wise AQAR form distribution for filling up of the AQAR
- Website will become operational soon. Dr Mohini Bherwani and Mrs Mona Chandak would be in charge of the Website.
- It was decided that Green Audit Proposal which was received should go through IQAC. Accordingly, a letter should be sent to the Management.
- The composition of the IQAC for the session 2018-19 was decided upon. Letters to the members would be sent soon.
- Academic Calendar for the session 2018-19 was approved.
- It was suggested that a NAAC Peer Team Recommendations file should be maintained by IQAC
- It was proposed by the IQAC that all the other teachers and staff members should be included in the IQAC to strengthen it.


IQAC Coordinator
Dr Anil Shende




Officiating Principal
Dr Afroz Sheikh

Shri Binzani City College

Umrer Road, Nagpur

Dt. : 16-8-2018


Notice

As per the discussion held on 13/08/2018 in the IQAC Meeting, regarding smooth conduct and timely submission of AQAR, you have been appointed on the following committees. In this regard a meeting with the Officiating Principal has been organized on 20/08/2018 at 11.00 a.m. You are requested to get the work done within the time limit and be submitted to the undersigned.

Committees :-

- 1) Feedback from stakeholders : Shri Rajesh Dingalwar
Dr. Mrudula Naseri
Dr. Madhuri Lele
Shri Narendra Gharat
- 2) Academic Calendar : Dr. Sheela Mahale
Dr. Neeta Singh
- 3) Green Audit : Dr. Rajesh Alone
Dr. Sanjay Choudhari




Officiating Principal
S. B. City College
Nagpur

20-08-2018

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Minutes of the IQAC Meeting held on 20th August 2018

The IQAC Meeting was held on 20th August 2018 at 11 am in the IQAC Room for submission of Supporting Documents to be uploaded for AQAR 2018-19. The following members were present on the occasion: Dr Afroz Sheikh, Dr Anil Shende, Dr Pranjali Kane, Dr Narendra Raghatare, Shri Rajesh Dingalwar, Dr Mrudula Naseri, Dr Madhuri Lele, Shri Narendra Gharat, Dr Sheela Mahale, Dr Neeta Singh, Dr Rajesh Alone and Dr Sanjay Choudhari.

The following things were discussed in the meeting:

1. The Feedback Committee Report was received. Suggestions for improving the Feedback collection process were given to the Committee. It was decided that the Committee would submit the Feedback Analysis with ATR on or before 5th of Sept 2018.
2. The Academic Calendar Committee submitted the revised Academic Calendar for the academic session 2018-19. It was decided that henceforth the work of revision would be done immediately after the academic year begins.
3. The Committee informed the members that the proposal for Green Audit, Energy Audit and Environment Audit was formed and forwarded to the higher authorities for consideration. The decision is awaited.

The meeting was adjourned at 12.15 pm with the permission of the Chair.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal & Chairperson, IQAC
S B City College

20-11-18

SHRI BINZANI CITY COLLEGE
Umrer Road, Nagpur

NOTICE

All the members of IQAC are hereby informed that the Review meeting will be held on 22-11-18 to discuss the following issues:

AGENDA

1. To distribute amongst the members the AQAR form (Criterion wise) according to the Old Format
2. To decide upon the course of action for this Semester.
3. Any other matter.



Officiating Principal
S. B. City College
Nagpur.



IQAC Coordinator
Dr Anil Shende


Members:

Dr Sadanand Dhakite 
22.11.18

Dr Sandeep Tundurwar

Dr Pranjali Kane 
20/11/18

Dr Mohini Bherwani

Dr Narendra Raghatate 

22-11-18

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Minutes of the Meeting held on 22-11-18

The following members were present in the IQAC Meeting held on 22nd November 2018 in the IQAC Room at 11.30 am: Dr Afroz Sheikh (Principal & Chairperson), Dr Anil Shende (Coordinator), Dr Sadanand Dhakite, Dr Pranjali Kane, Dr Narendra Raghatate. Feedback Committee members Shri Rajesh Dingalwar and Dr Madhuri Lele, Green Audit Committee member Dr Sanjay Choudhari were also present. The following things were decided in the meeting:

- Criteria-wise distribution of the AQAR according to the Old Format was done:

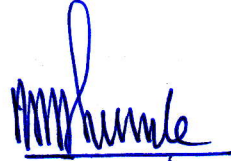
Dr Afroz Sheikh	:	Criterion VI
Dr Anil Shende	:	Criterion V
Dr Sadanand Dhakite	:	Criterion III
Dr Sandeep Tundurwar	:	Criterion I
Dr Pranjali Kane	:	Criterion II
Dr Mohini Bherwani	:	Criterion IV
Dr Narendra Raghatate	:	Criterion VII

The IQAC members requested the Principal to urge the administrative staff to cooperate with the members for collection of data for timely submission of the AQAR.


- It was decided that the members would submit the data to be filled in the AQAR to the Coordinator by 10th December 2018.
- Discussion about **Best Practices** for the session 2018-19:
 - a. To make available the English Language Laboratory to society. Women & Girls of the neighboring area can avail free basic training of Computers & Communicative English. It was decided that pamphlets would be distributed to inform the society.
 - b. To urge the students to donate their old books for the children of the adjoining Slum area. it was also decided that the interested students would take the responsibility of giving basic education/training to atleast two needy children from their vicinity and keep data of the same.



- It was decided that all the teachers would set model Question papers of 80 marks according to University Syllabus & Pattern and submit the same to the IQAC till 15th January 2019.
- It was decided that the Alumni Association would look after the Registration process. They should also make necessary changes in the Feedback Form to be given to the Alumni.
- It was decided that the IQAC would take initiative in updating the College Website by giving the reports of the activities conducted in the session 2018-19 to the Website operator.



IQAC Coordinator
Dr Anil Shende



Officiating Principal
Dr Afroz Sheikh

31-12-18

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

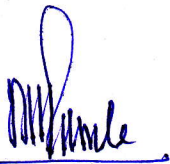
NOTICE

For Senior College Teachers

All the Senior College Teachers are hereby informed that a Meeting of IQAC with the Teachers is organized on 7th January 2019 at 10.30 am in the IQAC Room.

AGENDA

1. To inform the Teachers about the revised AQAR and SSR formats of NAAC for the next accreditation cycle.
2. To discuss the various expectations of NAAC in all the criteria (Criterion I to VII).
3. To discuss about the future plans of the Departments and their contributions.
4. Follow-up of the work of the sub-committees formed in the last meeting of IQAC.
5. Any other matter.



Dr Anil Shende
IQAC Coordinator



Dr Afroz Sheikh
Officiating Principal
Chairman, IQAC

08-01-19

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Minutes of the Meeting of IQAC with Teachers held on 7th January 2019

The IQAC held a meeting with the Teachers to update information regarding the changed NAAC format for Accreditation on 4th January 2019 at 10.30 am in the IQAC Room. The following Staff was present on the occasion:

Dr Afroz Sheikh (Chairman), Dr Anil Shende (Coordinator), Dr Sadanand Dhakite, Dr Sandeep Tundurwar, Dr Pranjali Kane, Dr Mohini Bherwani, Dr Narendra Raghatate, Dr Rajesh Alone, Dr Neeta Singh, Dr Mrudula Naseri, Dr Madhuri Lele, Dr Sanjay Choudhari, Shri Narendra Gharat

MINUTES

1. Information regarding the new formats of AQAR and SSR was given to the teachers.

2. The changed format was distributed amongst the teachers.

3. Feedback:


- To strengthen the Feedback Committee: It was decided that the following teachers would take the feedback of the classes (at least 25 % of the total number of students) and analyze before submitting it to Dr Sandeep Tundurwar:

BA	: Shri Narendra Gharat
B.Com	: Dr Sadanand Dhakite
BBA	: Ms Priti Sahu
BCCA	: Mrs Mona Chandak
M.Com	: Dr Sadanand Dhakite
MA (Political Science)	: Dr Sandeep Tundurwar
MA (English)	: Dr Anil Shende
MA (Mar)	: Shri Narendra Gharat


- Sports related questions should be included in the Students' Feedback Questionnaire
- To ask for suggestions regarding questions from HoDs
- To take feedback of the PG classes also
- Time Table with the names of the concerned teachers should be given to the Feedback Committee
- The format of the Teachers' Feedback form should be made and circulated amongst the teachers.
- The Feedback forms of the students should be distributed in the first week of February.
- The Parents' Feedback forms should be sent through the students before the meeting.
- It was decided that Feedback should be taken from the II, IV and VI Sem students.



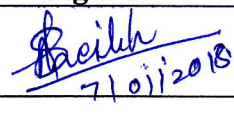
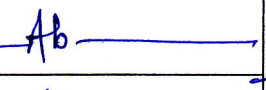
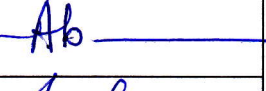
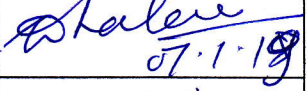
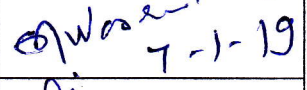
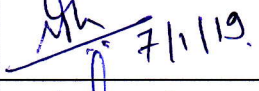
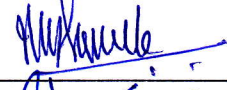
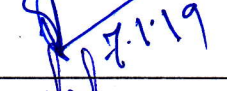

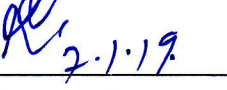
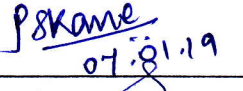
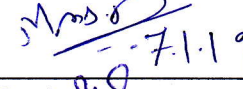
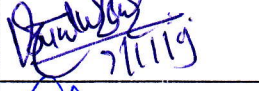
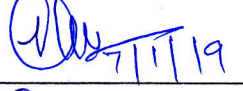

4. **ICT Workshop:** It was decided that a Workshop would be organized by the IQAC to teach the teachers about the installation and handling of the LCD projectors in the classrooms taking into consideration the lesser number of administrative staff.
5. **Film Club:** It was decided that a Film Club be started by the Language departments of the College wherein films based on the syllabus be shown to the students on Saturdays
6. **Continuous Internal Evaluation (CIE):** Under the CIE, it was decided that Test Exams would be conducted for the Final year students of UG & PG and 2 Unit Tests would be conducted per Semester for all the classes. The data of the tests (1 question Paper + 2 Answer Sheets per class) should be maintained by the respective HoDs
7. **Special Coaching Classes for Slow learners** be conducted by the subject teachers for the students who have failed.
8. A technical person should be appointed with the approval of the management for IQAC work and updating Website.
9. **IPR:** It was decided that Workshop/Seminar on Intellectual Property Rights should be conducted in the College on regular basis. Accordingly, the Department of Political Science would organize a One Day workshop on IPR as a part of the Higher Learning Program. The Funds for IPR Workshop would be provided by the College.
10. **Add-on Courses:** It was decided that a three-months Certificate Course of 'Yoga & Meditation' would be started for the students by the Department of Sports in 2018-19.
11. **Incentives:** It was decided that initiatives would be taken by teachers to motivate the meritorious students by giving Cash prizes for their respective departments.
12. It was decided that the IQAC would continue meeting with the Teachers on 9th January 2019 for discussion.


Dr Anil Shende
IQAC, Coordinator




Dr Afroz Sheikh
Chairman, IQAC
Officiating Principal

Shri Binzani City College
 Umrer Road, Nagpur.
List of Teaching Staff
(Senior College)

Sr.No.	Name	Designation	Signature
1.	Dr. Mrs. A. H. Sheikh	Officiating Principal HOD, History	 7/01/2019
2.	Dr. Mrs. S. M. Mahale	Associate Professor, HOD Psychology	
3.	Shri R. B. Dingalwar	Associate Professor Commerce	
4.	Dr. S. S. Dhakite	Associate Professor HOD Commerce	 07.1.19
5.	Dr. Mrs. M. U. Naseri	Associate Professor HOD Sanskrit	 7-1-19
6.	Dr. Mrs. N. S. Singh	Associate Professor HOD Hindi	 7/1/19
7.	Dr. A. M. Shende	Assistant Professor HOD English	
8.	Dr. R. S. Alone	Associate Professor HOD Phy. Education	 7.1.19
9.	Dr. Ms M. T. Bherwani	Librarian	 7-1-19
10.	Dr. N. V. Raghatate	Assistant Professor HOD Philosophy	 7.1.19
11.	Dr. Mrs P. S. Kane	Assistant Professor English	 07.8.19
12.	Dr. Mrs. M. P. Lele	Assistant Professor Commerce	 7.1.19
13.	Dr. S. M. Tundurwar	Assistant Professor HOD Pol.Sci.	 7/1/19
14.	Dr. S. R. Choudhari	Assistant Professor Physical Education	 7/1/19
15.	Shri N. I. Gharat	Assistant Professor HOD Marathi	



Dt

SHRI BINZANI CITY COLLEGE

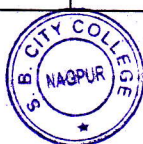
Umrer Road, Nagpur

Action Taken Report

Of the meeting held on 6th August 2018

A meeting of the IQAC with the Management Nominee Dr Dileep Deshpande was held on 6th August 2018. The IQAC also held a meeting of its members on 13th August 2018 to comply the issues discussed with the Management. A Review Meeting by the IQAC was also held on 22nd November 2018.

S.No	Issue discussed	Present Status
01	To update the College Website: The responsibility was given to the respective HoDs to give the reports to the concerned person to be uploaded on the website.	Underway
02	Meetings of IQAC: Regular meetings of the IQAC to be held	The IQAC has held around 4 meetings in the year 2018-19. It has been in touch with the HoDs for the completion of various issues
03	To discuss the new format of the NAAC Accreditation process	The IQAC discussed the new format and distributed the various Criteria amongst the members: Criterion I: Dr Sandeep Tundurwar Criterion II: Dr Pranjali Kane Criterion III: Dr Sadanand Dhakite Criterion IV: Dr Mohini Bherwani Criterion V: Dr Anil Shende Criterion VI: Dr Afroz Sheikh (Principal)



		Criterion VII: Dr Narendra Raghatate
04	Regarding Green Audit: The proposal to be sent to the Management	Underway
05	Composition of the IQAC according to the new norms	IQAC was formed
06	Academic Calendar	Uploaded on the Website
07	Peer Team recommendations file to be maintained by IQAC	The recommendations of the NAAC Peer Team is maintained and followed
08	<p>Inclusion of the other members of the staff to strengthen IQAC:</p> <p>1. Feedback Committee: Shri Rajesh Dingalwar, Dr Mrudula Naseri, Shri Narendra Gharat</p> <p>2. Green Audit: Dr Rajesh Alone, Dr Sanjay Choudhari</p> <p>3. Academic Calendar: Dr Sheela Mahale, Dr Neeta Singh</p> <p>4. Registration of Alumni Association: Dr Rajesh Alone, Dr Sanjay Choudhari</p>	<p>1. The feedback of the students was collected on the Teaching-Learning process, infrastructure, administration, security and analyzed</p> <p>2. The proposal of the Green Audit has been sent to the Management</p> <p>3. The Academic Calendar was prepared and uploded on the Website</p> <p>4. Underway</p>



Dr Anil Shende

IQAC Coordinator




Dr Afroz Sheikh

Officiating Principal

14-03-19

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

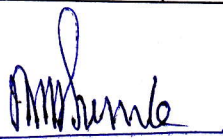
NOTICE

This is to inform the Heads and In-charges of the various Departments, Committees and Cells of the College that they should send the following to the in-charge of Website Shri Yogendra Naringe by 20th March 2019 to update the Website:


- Heads of the Committees and its members
- Details of Notice-Agenda-Minutes-Action Taken Reports of the Meetings held during the session (wherever applicable)
- Report of the activities held during the session 2018-19 (wherever applicable)
- News of the upcoming events & latest reports.

The following Dept/Committees/Cells need to furnish information:

	Name of Dept/ Committee/ Cell	Incharges
Departments	Sports	Dr Rajesh Alone
	Library	Dr Mohini Bherwani
	Commerce	Dr Sadanand Dhakite
	Marathi	Shri Narendra Gharat
	Hindi	Dr Neeta Singh
	Sanskrit	Dr Mrudula Naseri
	Economics	Mrs Anturkar
	Sociology	Mrs Somwanshi
	Philosophy	Dr Narendra Raghatate
Committees	Research Committee	Dr Sadanand Dhakite
	Result Committee	Dr Sandeep Tundurwar
	Placement Committee	Shri Rajesh Dingalwar
	Anti Ragging Committee	Dr Rajesh Alone
	Students Welfare Committee	Shri Rajesh Dingalwar
	Prevention of Caste Discrimination Committee	Dr Rajesh Alone
Cells	Permanent Cell against Sexual Harassment & Gender Violation	Dr Mohini Bherwani
	Students Grievance Cell	Dr Sadanand Dhakite
	Women Security Cell	Dr Sheela Mahale


Dr Anil Shende
IQAC Coordinator




Dr Afroz Sheikh
Officiating Principal
Chairperson, IQAC

26-02-19

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

NOTICE

All the Heads of the Departments are hereby informed that they should forward the information of their concerned departments including history of the department, Details of faculty members with their passport size photographs, add-on courses (if any) undertaken by the departments, activities during the academic session 2018-19 or any other relevant information to the Website incharge Shri Yogendra Naringe on or before 5th of **March 2019** on yogendranaringe@gmail.com to be uploaded on the website. It is mandatory for all the departments to furnish the relevant information for the further reaccreditation process.



Beikh
Officiating Principal
S B City College
Nagpur.